

## Meeting for teaching assistants 150616, agenda

1. Opening of the meeting
2. Selection of secretary and adjuster
3. Confirmation of the agenda with possibility to add points
4. Brief introduction to the purpose of the meeting (Emely)
5. Formation of discussion groups:  
    With respect to your teaching assignments the past school year:
  - a) What went well?
  - b) What went less well?
  - c) If something went wrong, what did you do?
  - d) Is there a specific issue that you would like to be addressed in general?
  - e) Do you have general questions, concerns or proposals for next year?
6. Summary and open discussion